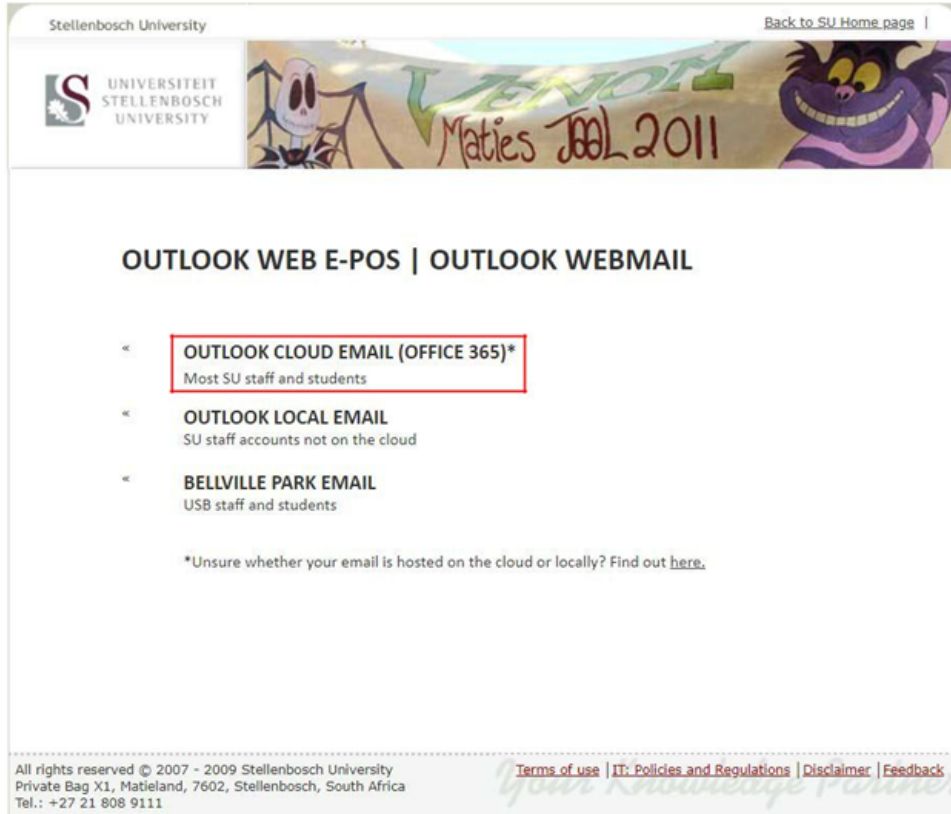


Accessing Webmail

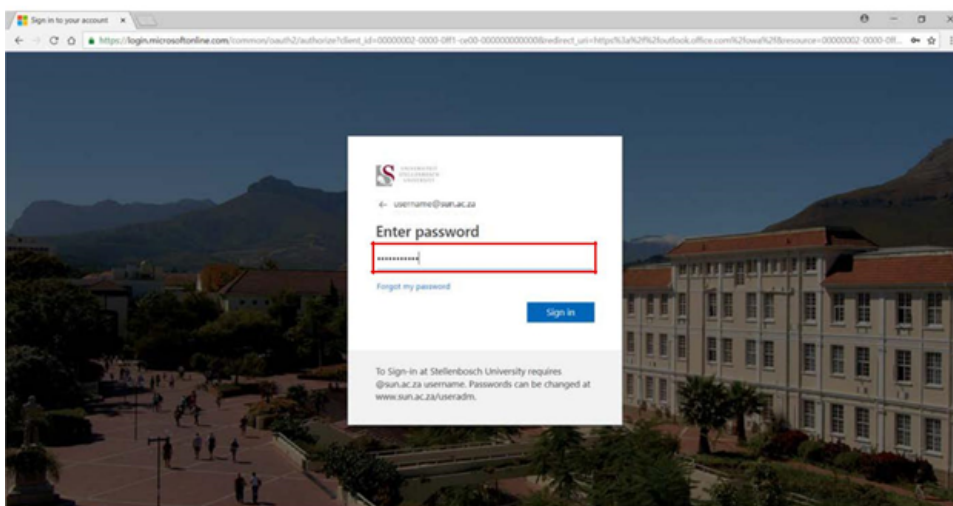
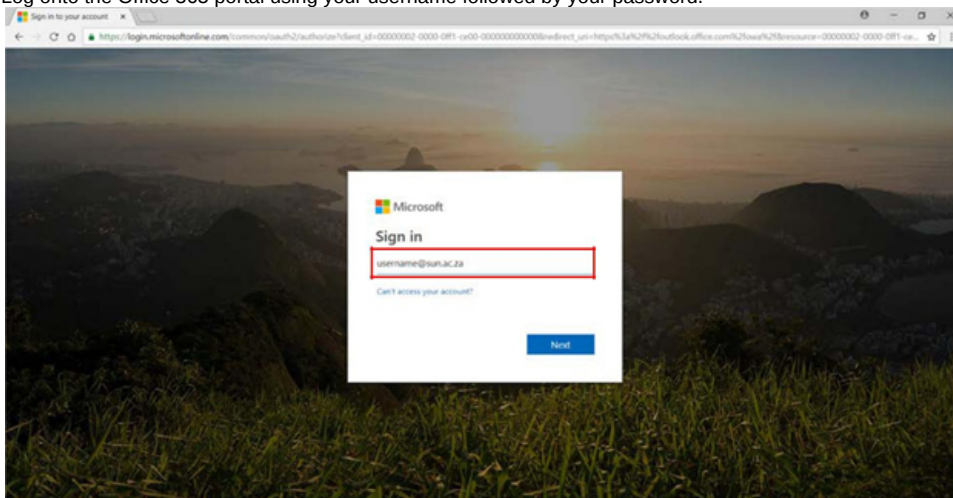
How to access your emails via the browser on your laptop/ desktop, cellphone and tablet.

Step-by-step guide

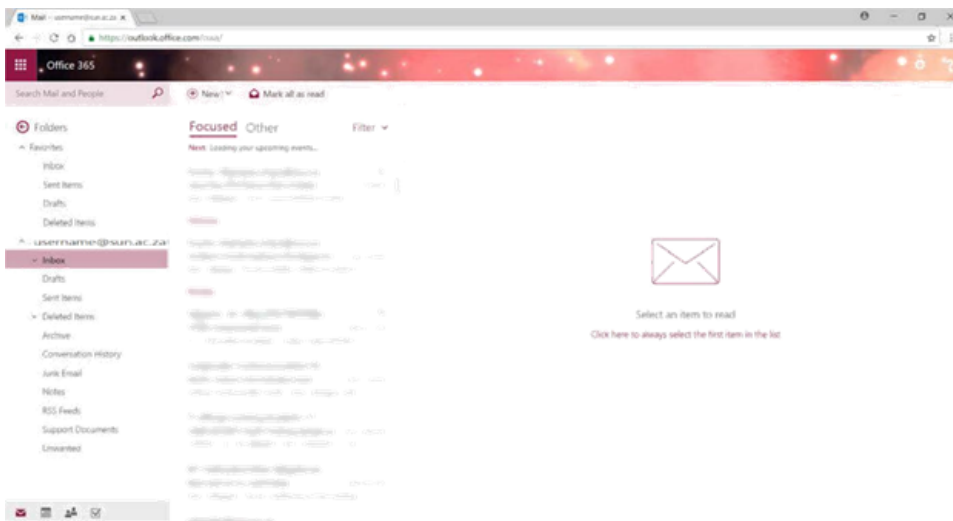
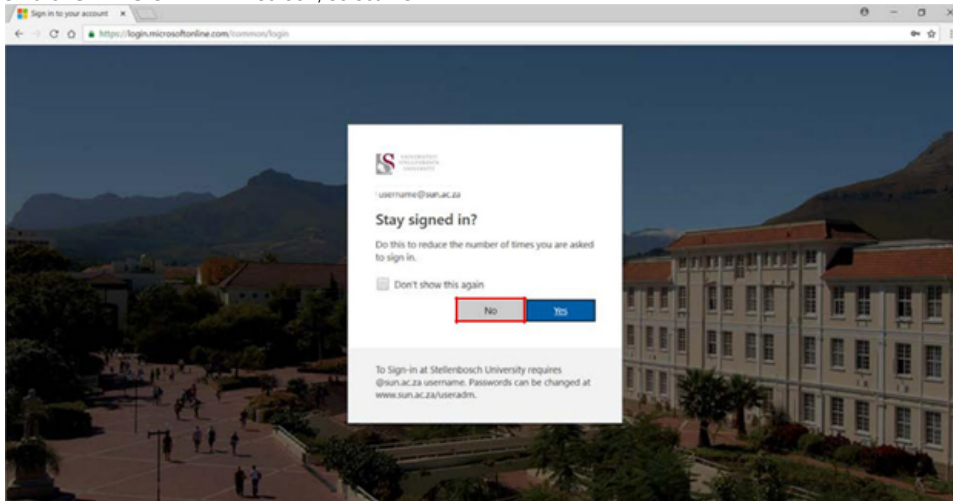
1. Open your browser and in the address bar type in <http://www.sun.ac.za/webmail>.
2. Navigate to **Outlook Cloud Email (Office 365)***



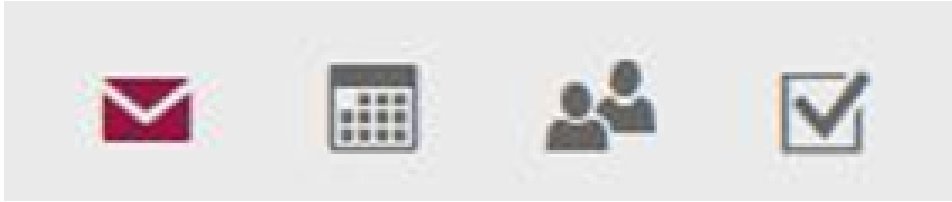
3. Log onto the Office 365 portal using your username followed by your password.



4. On the "STAY SIGNED IN?" screen, select **NO**



5. NB! You can also access your outlook Calendar, Contacts and Tasks using the tabs below:



Related articles

- [MFA via Microsoft Authenticator App](#)
- [Configure Office365 e-mail on an iPhone](#)
- [Configure Office365 e-mail on Android devices](#)
- [Accessing Webmail](#)
- [Microsoft Office Activation](#)