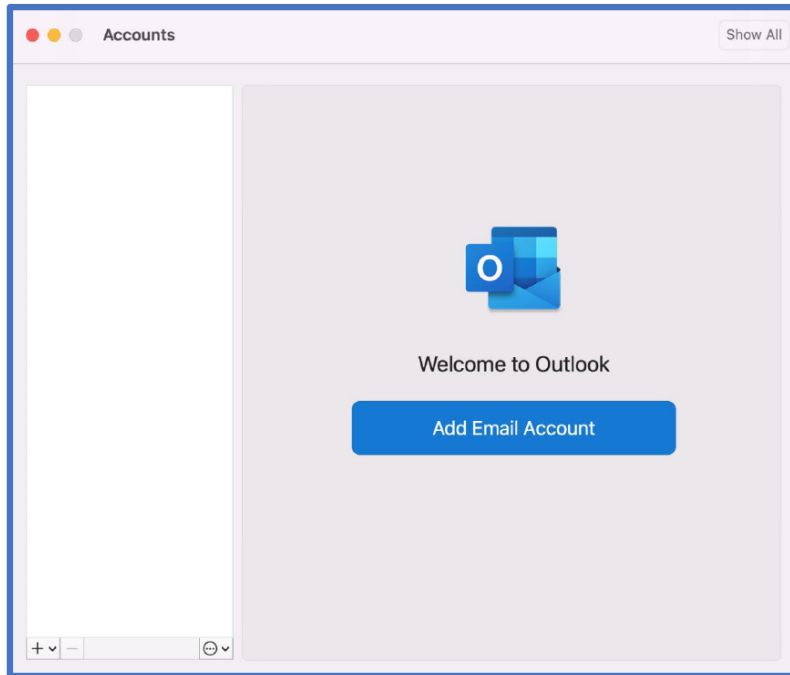


# Email setup via Outlook on MacOS

NB\* If you do not have Outlook on your device, please download it [here](#).


Follow the steps below to setup your email via Outlook

1. Open Outlook app and select "Add Email Account"



2. Enter your SU email address and select "Continue"

Add Account




Please enter your email address.

Email  
\*\*\*\*\*@sun.ac.za

Continue

3. Enter the SU password associated with the provided username and click "Sign in"

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UNIVERSITEIT STELLENBOSCH

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\*\*\*\*\*@sun.ac.za

**Enter password**

.....

[Forgotten my password](#)

[Sign in with another account](#)


Sign in

To Sign-in at Stellenbosch University requires  
@sun.ac.za username. Passwords can be changed  
at [www.sun.ac.za/password](http://www.sun.ac.za/password)

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4. Enter the corresponding password for the username provided and click "OK".

**Account Information**


 **Enter your account information.**

Username:

Password:


☐ Remember this password in my keychain

5. Note: If you have Multi-Factor Authentication (MFA) set up, please enter the verification code send to your cellphone or authenticate using the "Microsoft Authenticator" app. You also have an option to be called for authentication.

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**Approve sign-in request**

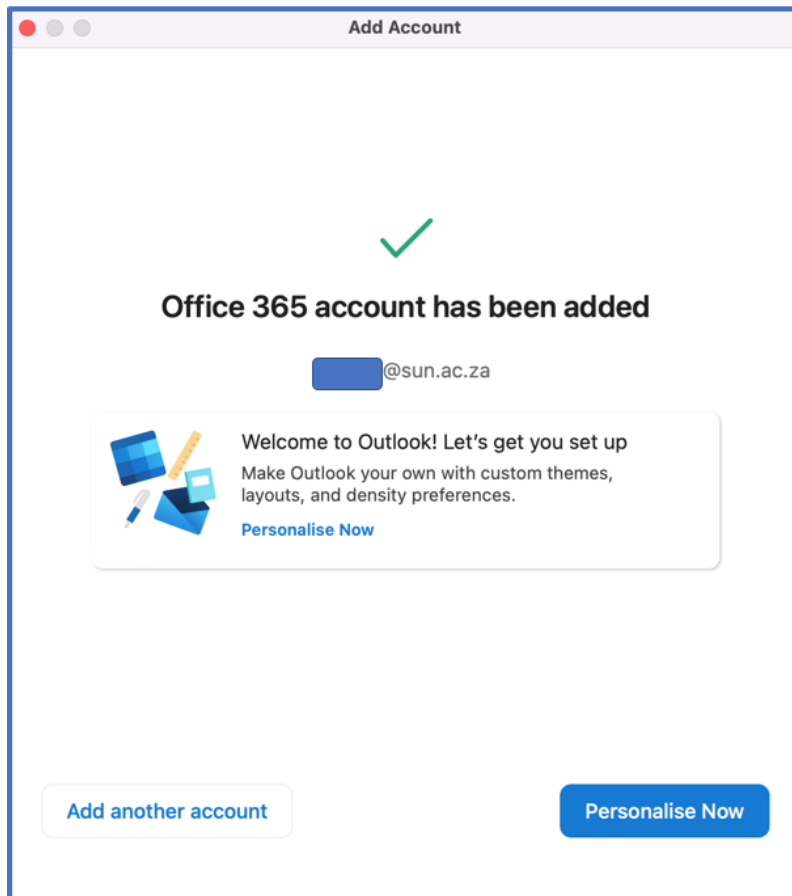
 Open your Microsoft Authenticator app and approve the request to sign in.

[I can't use my Microsoft Authenticator app right now](#)

To Sign-in at Stellenbosch University requires  
@sun.ac.za username. Passwords can be changed  
at [www.sun.ac.za/password](http://www.sun.ac.za/password)

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6. You will be presented with the below screen. Please close this dialog box and open the Outlook app on your device. You will note your email account added with emails.



## Related articles

- [SafeCom Printer setup for MacOS Sonoma](#)
- [How to reset your password](#)
- [ICT Charges \(ICT Student services\)](#)
- [Graduation Checklist](#)
- [FAQs Register & Connecting to Eduroam](#)